

## Scrutiny Task and Finish Panel Agenda



### **Overview and Scrutiny Review Task and Finish Panel Monday, 8th July, 2013**

You are invited to attend the next meeting of **Overview and Scrutiny Review Task and Finish Panel**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Monday, 8th July, 2013  
at 7.00 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

A Hendry, Office of the Chief Executive  
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#### **Members:**

Councillors K Angold-Stephens (Chairman), Mrs R Gadsby (Vice-Chairman), Mrs A Grigg, Mrs M Sartin, D Stallan and Mrs J H Whitehouse

THE DEADLINE FOR THE SUBMISSION OF SUBSTITUTES TO THIS MEETING IS  
18:00 HOURS

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**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

**3. NOTES OF THE LAST MEETING (Pages 5 - 10)**

To agree the notes from the 20 May 2013 meeting.

**4. DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**5. TERMS OF REFERENCE (Pages 11 - 12)**

(Assistant to the Chief Executive) To note the Panels Terms of Reference.

**6. FEEDBACK FROM OVERVIEW & SCRUTINY COMMITTEE ON 20 MAY 2013 (Pages 13 - 18)**

(Assistant to the Chief Executive) An annotated schedule of interim recommendations reflecting discussions at the Overview & Scrutiny Committee on 20 May 2013 is attached.

**7. CONSULTATION WITH THE AUDIT & GOVERNANCE COMMITTEE**

(Assistant to the Chief Executive) Whilst considering the interim recommendations of the Panel on 20 May 2013, the Chairman of the Audit & Governance Committee indicated that he would appreciate an opportunity for the Audit & Governance Committee to review these proposals in accordance with its governance responsibilities.

The schedule is due to be considered by that Committee on 27 June 2013 and an oral report will be given on the outcome.

**8. POLICE & CRIME SCRUTINY (Pages 19 - 26)**

(Assistant to the Chief Executive) The Panel asked for further information concerning arrangement for scrutiny of policing and crime matters. The Panel has so far not looked at this issue.

A copy of the terms of reference of the Essex Police & Crime Panel is attached together with the terms of reference of this Council's Safer, Cleaner, Greener Standing Scrutiny Panel which deals with scrutiny at a more local level in paragraph 6.

**9. NHS SCRUTINY (Pages 27 - 32)**

(Assistant to the Chief Executive) To consider the enclosed web documents concerning health service scrutiny. These deal with Essex Wellbeing Board and the Essex County Council' Health Scrutiny Committee which are the statutory bodies for dealing with NHS service monitoring.

**10. CONSULTATION**

To consider the next steps to consult on the Panel's proposals.

**11. DATES FOR FUTURE MEETINGS**

The Panel is asked to consider their next meeting date(s).